



Port Vale FC Foundation

Application for Employment

VACANCY DETAILS	
What post are you applying for?	
Where did you see the post advertised?	

PERSONAL DETAILS		
Address:	First Names:	
	Surname:	
	Home no.	Mobile no.
	Email Address:	
Postcode:	National Insurance Number:	

YOUR CURRENT EMPLOYER	
Name:	
Address:	Type of Business:
Postcode:	Responsible to:

Job Title:	
Date you started current job:	What is your reason for applying for this post?
Date your employment ended (if applicable):	Salary Expectation?
How much notice do you need to give?	Current Salary:
Please give a brief description of your duties:	
Have you previously applied within for a job with us within the last 12months for a similar role? (If yes please give details of position applied for: YES/NO	

PREVIOUS EMPLOYER (Start with your most recent)			
Employer:	Job Title:	Dates employed From and To:	Reason for leaving:

Please provide a brief explanation if there are any gaps in your employment:

EDUCATION, TRAINING & QUALIFICATIONS

Full - Time secondary education, Further education, Part - Time education, coaching qualifications

School/College Name:	Dates:	Subject:	Qualification achieved:

RELEVANT TRAINING COURSES	
Please give the name of the organising body:	Please give dates and details of the qualification achieved:

EXPERIENCE
Please give details of experience and any other information to support your application. (If more space is required please use additional paper.)

REFERENCES	
Please give the names and addresses of two referees. Include your present or last employer. We cannot accept references from relatives.	
Name: Address: What position do they hold? Telephone number: Email address:	Name: Address: What position do they hold? Telephone number: Email address:
Can a reference be obtained now? YES/NO	Can a reference be obtained now? YES/NO

DRIVING LICENCE INFORMATION	
Do you have a valid UK driving licence?	YES / NO
Do you have your own vehicle?	YES / NO
Any Endorsements? If yes please give details.	YES / NO

OTHER		
Interview	Please give any dates when you are NOT available for an interview	
Availability for work	If this application is successful, please indicate the earliest that you would be able to take up employment with the company	
Holiday commitments	Please detail any holidays that are booked for the next 12 months?	
Eligibility to work	Are you eligible to work in the UK? YES /NO	Do you require a permit to work in the UK? YES / NO

DECLARATION
<p>I confirm that, to the best of my knowledge that the information provided in this application are true and correct.</p> <p>I understand that misrepresentation, falsification or omission of factual information requested on this application form could result in the application being rejected or if employed, dismissal.</p>
Signature:
Date:

