



FOUNDATION



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Schools Lead

Port Vale Foundation use the power of Port Vale Football Club *to enable lasting well-being by igniting greater ambitions and creating social connections for our communities.*

We are a values-led organisation and strive to live and breathe them each and every day. Our values are:

Extraordinary - *Good people doing extraordinary things.*

People-Centred - *Placing people at the heart of everything we do by caring, while driving and developing them to realise their highest potential.*

Tenacious - *Determined and resilient in the pursuit of success.*

Valiant - *Bold in the decisions we make and the actions we take.*

Respectful – *maintaining a mutual respect between the club and our stakeholders (supporters, community, staff and partners).*

In order to fulfil our mission, we are actively looking to contribute to local, regional and national priorities, using the Port Vale Football Club Foundation brand to positively impact on a range of agendas such as increasing sport and physical activity, improving health, increasing education standards and improving community cohesion. Our tactics to approach this are summarised through the three P's:

- **People first** - We are people first, supporting people to be the best version of themselves
- **Place matters** - There's no town called Port Vale – but there's a spirit behind the name.
- **Partnerships that punch** - We might be able to go where others can't, but we don't go it alone.

To focus and influence the Port Vale FC Foundation in achieving our mission whilst supporting and tackling local priorities, our work is categorised under two core areas:

- Community and Cohesion – building belonging
- Education and Skills – powering potential

Role title: Schools Lead
Role reports to: Education and Skills Manager
Hours: 37.5 Pay scale: 26-31k (annual salary)
The role:
The Schools Lead will be responsible for coordinating and delivering Port Vale Foundation's schools provision, ensuring high-quality programmes are delivered across our partner schools. This includes leading the operational delivery of Premier League Primary Stars (PLPS), PPA provision, Generation Vale, Activephonics, school-based interventions and alternative education programmes. The postholder will build and maintain strong relationships with schools, coordinate programme delivery, support the development of school partnerships and ensure all provision is delivered to the highest possible standard. Working closely with the Education & Skills Manager, the Schools Lead will contribute to the continued growth and impact of the Foundation's education offer.
Main responsibilities & accountabilities:
- Lead on the delivery and coordination of school-based programmes including Premier League Primary Stars, Generation Vale, Activephonics, and PPA provision. - Build strong relationships with schools, teachers, and education partners to ensure provision is responsive, impactful, and aligned with curriculum priorities alongside the Education and Skills manager. - Deliver inclusive, engaging, and inspiring sessions that promote learning, physical activity, and personal development among primary-aged children. - Support teachers and school staff with resources, training, and collaboration to embed programmes effectively. - Work with the Education and Skills Manager to monitor, evaluate, and report on programme outcomes, ensuring delivery meets agreed KPIs and it evidences impact. - Ensure compliance with safeguarding, health and safety, risk assessments and organisational policies in all delivery. - Contribute to the Education and Skills strategy, embedding high-quality school engagement as a core part of the Foundation's offer. - Support the Education and Skills Manager in funding applications, reporting, and partnership development to sustain and grow provision. - Act as a role model for children and young people, promoting positive attitudes, behaviours, and respect. - Lead the operational delivery of school-based intervention and alternative education programmes. - Develop positive relationships with schools to identify pupils who would benefit from targeted intervention and alternative education. - Coordinate the planning and delivery of intervention programmes, ensuring they meet the needs of pupils, schools and funding partners. - Support the monitoring, evaluation and reporting of intervention and alternative education programmes, evidencing outcomes and impact. - Work collaboratively with schools, families and external agencies to support children and young people requiring additional educational or behavioural support. - Promote inclusive practice and ensure all programmes provide appropriate support for children with additional needs.

Key skills and experience:

- Experience of working within or alongside school settings.
- Strong understanding of the curriculum and the role of physical activity in supporting learning and development.
- Experience delivering high-quality educational and/or physical activity programmes to children and young people.
- Experience delivering targeted interventions or alternative education programmes within school settings.
- Ability to build and maintain effective relationships with schools, teachers and external partners.
- Excellent communication and interpersonal skills, with the ability to engage and inspire children, young people and education professionals.
- Strong organisational skills, with the ability to coordinate multiple programmes and priorities.
- Experience monitoring, evaluating and evidencing programme impact.
- Knowledge of safeguarding and a commitment to creating safe, inclusive learning environments.
- Creativity, enthusiasm and a passion for using education and sport to improve outcomes for children and young people.

General:

- To uphold and promote the values of the Port Vale Foundation at all times.
- To act as an ambassador for the Foundation and the football club, ensuring professional conduct and presentation.
- To contribute to a culture of continuous improvement, supporting innovation and learning across the organisation.
- To work flexibly, including evenings, weekends, and match days where required.
- To undertake any other duties consistent with the level of the post as reasonably required by the Head of Foundation.

Desirable:

- Level 4 Higher Level Teaching Assistant (HLTA) qualification.
- Experience delivering or coordinating Premier League Primary Stars (PLPS) programmes.
- Experience working within Alternative Education, Alternative Provision or targeted school interventions.
- Experience delivering PPA provision within primary schools.
- Knowledge of the PE and Sport Premium and wider education funding.
- Experience supporting teacher CPD or workforce development.

