



FOUNDATION

Youth
Lead



Inclusion

FOUNDATION

Port Vale Foundation use the power of Port Vale Football Club *to enable lasting well-being by igniting greater ambitions and creating social connections for our communities.*

We are a values-led organisation and strive to live and breathe them each and every day. Our values are:

Extraordinary - *Good people doing extraordinary things.*

People-Centred - *Placing people at the heart of everything we do by caring, while driving and developing them to realise their highest potential.*

Tenacious - *Determined and resilient in the pursuit of success.*

Valiant - *Bold in the decisions we make and the actions we take.*

Respectful – *maintaining a mutual respect between the club and our stakeholders (supporters, community, staff and partners).*

In order to fulfil our mission, we are actively looking to contribute to local, regional and national priorities, using the Port Vale Football Club Foundation brand to positively impact on a range of agendas such as increasing sport and physical activity, improving health, increasing education standards and improving community cohesion. Our tactics to approach this are summarised through the three P's:

- **People first** - We are people first, supporting people to be the best version of themselves
- **Place matters** - There's no town called Port Vale – but there's a spirit behind the name.
- **Partnerships that punch** - We might be able to go where others can't, but we don't go it alone.

To focus and influence the Port Vale FC Foundation in achieving our mission whilst supporting and tackling local priorities, our work is categorised under two core areas:

- Community and Cohesion – building belonging
- Education and Skills – powering potential

Role title: Youth Inclusion Lead
Role reports to: Community and Cohesion Manager
Hours: 37.5 hours Pay scale: 26-31k (annual salary)
The role:
The Youth Inclusion Lead will be responsible for the delivery of inclusive physical activity and well-being initiatives that engage hard-to-reach young people across the community. The role will oversee and deliver targeted programmes such as Premier League Kicks, Holiday Activities and Food (HAF), and SPACE, ensuring that provision is accessible, supportive, and impactful. They will play a central role in reinventing youth provision, creating safe environments that promote positive lifestyle choices, personal development, and community cohesion. The role requires a bold and innovative approach, working collaboratively with local partners and stakeholders to inspire and empower young people from diverse and disadvantaged backgrounds. The role also includes overseeing the planning and delivery of the Kenya 2027 trip. .
Main responsibilities & accountabilities:
- The lead delivery staff member of youth-focused programmes, including Premier League Kicks, HAF, and SPACE, ensuring high-quality, inclusive, and accessible provision. - Engage and inspire young people from underrepresented and disadvantaged groups, including those with disabilities, those from culturally and linguistically diverse communities, low-income households, and those at risk of or involved in social conflict. - Build positive and trusted relationships with young people to support their personal growth, social development, well-being, and continued engagement with services. - Work with schools, local authorities, voluntary organisations, and other stakeholders to identify community needs and co-create opportunities that address them. - Alongside the Community and Cohesion Manager, monitor, evaluate, and report on programme outcomes, ensuring impact is measured and shared with funders, partners, and the wider Foundation team. - Ensure all delivery meets safeguarding, health and safety, and compliance requirements. - Support the Community and Cohesion Manager in identifying funding opportunities, managing budgets, and delivering projects within agreed timescales. - Contribute to the wider community and cohesion strategy, actively supporting Foundation values and strategic objectives. - Act as a positive role model for young people, promoting respect, inclusion, and positive choices.

Key skills and experience:
- Experience of working with young people in community, sport, or youth settings. - Experience delivering high quality and engaging sessions for young people. - Knowledge and understanding of issues affecting young people, particularly those from disadvantaged or marginalised communities. - Strong skills in engaging, motivating, and inspiring young people through sport, physical activity, and informal education. - Ability to develop and deliver inclusive and accessible programmes tailored to community needs. - Excellent communication and interpersonal skills, with the ability to build relationships with young people, parents, and partners. - Experience of programme planning, monitoring, and evaluation. - Ability to work flexibly and creatively, adapting approaches to meet the needs of different groups. - Knowledge of safeguarding and commitment to maintaining safe working environments. - Strong organisational skills, with the ability to manage multiple priorities and deliver outcomes to a high standard.
General:
- To uphold and promote the values of the Port Vale Foundation at all times. - To act as an ambassador for the Foundation and the football club, ensuring professional conduct and presentation. - To contribute to a culture of continuous improvement, supporting innovation and learning across the organisation. - To work flexibly, including evenings, weekends, and match days where required. - To undertake any other duties consistent with the level of the post as reasonably required by the Head of Foundation.